

NORTHWEST MINNESOTA MULTI-COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

Position Title: Seasonal Part-Time Employee (Snow Removal)

Supervisor: Maintenance Director

Rate of Pay: \$12-14.00 per hour

Date of Employment: November 2018 thru April 2019

SUMMARY OF POSITION:

Under the direct supervision of the Maintenance Director, the part-time seasonal employee **will** perform snow removal of the sidewalks, office and apartment entrances, concrete parking areas and by garage entry to include the city dumpster located in the parking lot. Disperse salt as needed to avoid slippery conditions. Occasionally, as determined by Maintenance Director, snow may need to be removed from roof with a shovel or roof rake. Work to be performed at the HRA property, 1708 River Road NW, East Grand Forks, MN 56721 on a seasonal, as-needed basis of 6-8 hours per week. A walk behind snow blower will be provided along with material needed to complete the required duties.

If additional time is needed to bring these areas to an acceptable condition, the part-time employee must notify the Maintenance Director in advance.

The part-time seasonal employee must have a good working relationship with the Maintenance Director and be responsive to completing tasks in inclement weather.

Safety of the residents and visitors is imperative as is safety for the employee who must take necessary precautions to prevent injuries.

PHYSICAL REQUIREMENTS:

1. Must be able to physically perform the basic life operation function of climbing, stooping, kneeling, crouching, reaching, walking, pulling, lifting, fingering, grasping, talking, hearing, and performing repetitive motions.
2. Must be able to perform repetitive work exerting up to 50 pounds.

The above is illustrative of the description of the general nature and level of work being performed by people assigned to this job. It is not intended to be inclusive of all responsibilities, duties, and skills required for this position. Any information acquired through employment at the NW MN Multi-County Housing and Redevelopment Authority is confidential. You can obtain an employment application by visiting the HRA web site nwmnhra.org or call 218-637-2431.